

**THE UNIVERSITY OF
SOUTHERN CALIFORNIA**



**INTERFRATERNITY
COUNCIL**

Constitution

Revised: March 21, 2010

*Constitution of the
Interfraternity Council of the*
UNIVERSITY OF SOUTHERN CALIFORNIA

Last updated March 2009

PREAMBLE

We, the members of fraternities at the University of Southern California, realizing the need to strengthen the fraternity system, and in order to secure a greater unity in our aims and objectives and to establish an effective regulation of interfraternity affairs, do hereby establish and subscribe to this constitution.

ARTICLE I

NAME AND PURPOSE

Section 1: The name of this body shall be the Interfraternity Council of the University of Southern California; hereafter referred to as the IFC.

Section 2: The purpose of this body shall be to govern the member fraternities, to promote intellectual, philanthropic, fraternal and social values of the fraternities at the University of Southern California, and to maintain cooperation between these fraternities, their respective national headquarters, alumnus, the surrounding community, and the University of Southern California.

Section 3: The IFC shall serve as the governing body of member fraternities as defined in the IFC Constitution.

ARTICLE II

LEGISLATIVE BODY

Section 1: The legislative body of the IFC will consist of each member fraternity president and will be referred to as the General Assembly.

Section 2: The General Assembly, hereafter referred to as the GA, is the body that approves and recommends actions for the improvement of the Greek Community as a whole.

Section 3: All elections and changes to the By-Laws must be approved by the GA. The GA shall assume responsibility to pass any measure deemed necessary and proper to the improvement of the IFC community or the betterment of IFC members.

Section 4: Every member of the IFC shall have the right to express his own judgment on all matters presented before the IFC.

ARTICLE III

VOTING

Section 1: Each member fraternity in good standing has one vote. Quorum must be present before an official vote is taken. Quorum is defined as three-fourths (3/4) of member fraternities in good standing.

Section 2: If a fraternity president cannot attend a meeting of the GA, an IFC delegate for such fraternity or any Executive Board member of such fraternity can represent the respective chapter at the meeting with full voting rights. No other member of that respective chapter has such voting rights. The chapter president must notify the IFC President or Executive Vice-President of Administrative Affairs of the appointment before the scheduled GA.

Section 3: Simple majority of quorum shall constitute a decision. Majority shall consist of fifty percent plus one of the voting members.

Section 4: IFC Executive officers may not vote.

Subsection 1: In the case of a tie vote, the IFC President shall be given authority to vote.

ARTICLE IV

EXECUTIVE OFFICERS

Section 1: The elected offices of the IFC make up the Executive Board. Each member of the Executive Board must continually meet the following criteria throughout his term:

Clause 1: Undergraduate student at the University of Southern California.

Clause 2: A member of a national fraternity recognized by the Office for Fraternity and Sorority Leadership Development.

Clause 3: Must earn at least 12 units of credit during each semester of his term.

Clause 4: Must have obtained and continue to maintain throughout his term a minimum cumulative Grade Point Average of two-point-five (2.5) on a four point scale.

Clause 5: Must not hold the offices of President, Vice-President, Rush Chairman, Associate/New Member Educator, Treasurer, or Social Chairman within his own chapter.

Section 2: There shall be fourteen (14) officers as provided for in the Constitution.

Subsection 1: The President shall be the executive head of the IFC. The President shall serve as Chairman of the Executive Board and shall preside over all sessions of the GA. The President shall assume the responsibility of representing the IFC at all University and public events that require an IFC presence. The President shall have the power to vote in the GA meeting to break

a tie vote. The President must be available near campus during the summer portion of the elected term.

Subsection 2: The Executive Vice-President of Administrative Affairs shall oversee the performance of the vice-presidents. He shall be responsible for auditing the financial books maintained by the Vice-President of Finance at the conclusion of each month. He shall be responsible for the coordination of major recruitment and programming events and relations to the Panhellenic Council. He shall be responsible to develop and keep the master IFC calendar in conjunction with the IFC Vice-Presidents, and publish the midyear and end-of-the-year reports. He shall assume the office of the president in the case of a temporary or permanent disability of the president. He is the designated voting representative of the IFC in Student Senate (USC Student Body Government) and maintains the Student Senate responsibilities inherent to such representation unless he and the president determine otherwise. He shall prepare the agenda and take minutes at all GA and Executive Board meetings. The minutes to the GA meetings shall be distributed no later than seven (7) days subsequent to the meetings.

Subsection 3: The Executive Vice-President of Judicial Affairs shall serve as the chief judicial officer of the IFC and preside over the IFC Judicial Board. He shall be responsible for reviewing and interpreting the contents of the IFC Constitution and By-Laws. The Executive Vice-President of Judicial shall assume the role of complainant in judicial matters brought upon an IFC member(s).

Subsection 4: The Vice-President of Rush organizes and supervises all IFC rush activities to help foster successful membership recruitment. He is responsible for the registration of potential new members and must be prepared to speak at freshman orientation and/or the fraternity symposium. He must work closely with the Vice-President of Public Relations and the Vice-President of Marketing Communications in creating rush publications. The Vice-President of Rush must be available near campus throughout the summer portion of the elected term to plan and organize fall rush.

Subsection 5: The Vice-President of New Membership shall oversee the development of new members (also defined as “pledges” or “associates”) within the IFC community. He shall work closely with each new member educator to ensure positive and productive new member programming. The Vice President of New Membership shall also work closely with members of the residential life community to maintain a mutually beneficial relationship to maximize the overall experience of the new members. He will plan, in conjunction with the Panhellenic Council’s Vice-President of Membership, the annual fall new member retreat. He will also meet with each chapter’s new member class at least once during the semester.

Subsection 6: The Vice-President of Finance shall oversee all collection and disbursement of IFC funds. He shall work closely with the IFC President and the Executive Vice-President of Administrative Affairs to create a budget. The budget must be distributed no later than the third (3rd) GA meeting of each semester.

Subsection 7: The Vice-President of Public Relations shall be responsible for fostering a positive image of the IFC to all outside parties. He shall be responsible for creating the rush brochure with the Vice-President of Rush. He shall serve as the IFC spokesperson at any events not attended by the President or Executive Vice-Presidents. He shall be responsible for the Preview USC program and any other programs that affect public perceptions of the IFC.

Subsection 8: The Vice-President of Marketing Communications shall work with the Executive Vice-President Administrative Affairs to create the IFC master calendar based upon the information provided to him by members of the IFC and the Office for Fraternity and Sorority Leadership Development. He shall ensure that all members of the IFC GA are aware of dates and locations of the meetings of the GA. Additionally, the Vice-President of Marketing Communications shall be responsible for the IFC website. He shall regularly update the content on the website and ensure the site serves as a valuable information source regarding IFC dates, events, and policies. The Vice-President of Marketing Communications will be responsible for the development and supervision of all marketing materials and advertising strategies for IFC sponsored events. This includes, but is not limited to, graphic design work requested by IFC Executive Board members. He shall strive to maintain the IFC brand image through utilizing technology and current trends in industry design practices.

Subsection 9: The Vice-President of Philanthropy shall serve as an advisor to the philanthropy chairmen of member chapters. He shall be responsible for organizing and supervising all-Greek IFC philanthropic and community service events. He shall work closely with the Vice-President of Public Relations to ensure that the philanthropic efforts of the IFC receive media attention.

Subsection 10: The Vice-President of Athletics shall coordinate and supervise all IFC athletic competitions. He shall report the results of these events and the current standings in the Ironman competition to member fraternities monthly. The Vice-President of Athletics shall also work towards developing new interfraternal sporting events and assist the other Vice-Presidents in the development of their programming.

Subsection 11: The Vice-President of Scholarship will work with the scholarship chairmen of member chapters to assist them in implementing successful scholarship standards in accordance with the IFC Standards of Membership. He shall oversee the selection of the IFC Scholars and rush scholarship recipients. He shall be responsible for organizing and facilitating the scholarship banquet each semester. He shall meet with member chapter Scholarship Chairmen and the Panhellenic Council's Vice-President of Scholarship no less than once per month.

Subsection 12: The Vice-President of Directors shall recruit one (1) director from each IFC member fraternity. He shall assign each director with specific tasks to help the IFC Executive Board or Greek Community. He shall oversee the planning and execution of special events and activities surrounding the directors, help promote the program, and monitor responsibilities, participation, and attendance within the program.

Subsection 13: The Vice-President of Special Events shall be responsible for the continuation of recent IFC initiatives and the developing of new traditions for IFC. He shall be responsible for the overall coordination of Greek Week and correspondence of this event with all outside parties. He shall be responsible for planning the Fall All-Row BBQ with the Vice-President of Rush, along with assisting in the planning and implementation of any IFC recruitment events. He shall assist the Vice-President of Scholarship in the overall planning of the Scholarship banquet at the end of each semester.

Subsection 14: The Vice-President of Alumni Relations shall be responsible for the creation and management of the Interfraternity Council Alumni Database. He shall be responsible for corresponding with Greek alumni, building support and interest in the alumni community for IFC activities, and informing alumni of recent IFC news. In addition, he shall be responsible for any and all interaction with alumni for various events sponsored by the IFC including but not limited to Homecoming, Greek Week, Greek Gala, Greek Service Day and other events of that nature. He shall also assist the staff officer appointed by the Greek Office assigned to handle Alumni Affairs.

Section 3: The term of office shall be one fiscal year beginning on January 1.

Section 4: Officers may be removed by a three-fourths (3/4) vote of the Executive Board. The removal of an officer must be performed in accordance with Due Process.

Section 5: Due Process for removal of an Executive Board officer is defined as the following:

Subsection 1: The Executive Vice-President of Administrative Affairs must notify the officer in writing that he is not performing in accordance with standards established in the By-Laws or by standards set by the Executive Board. This acts as an initial warning for the officer and places the officer under a two-week probation period.

Subsection 2: If the performance of the officer does not improve during the probation period, the Executive Vice-President of Administrative Affairs will temporarily remove the officer pending a confidence vote of the executive board.

Subsection 3: The IFC Executive Board will convene within three working days of this temporary removal to hold a confidence vote. Nine (9) members of the Executive Board must vote to remove the officer. Upon a removal decision the motion is presented at the GA. Upon a confidence decision, the officer is reinstated.

Subsection 4: Upon a removal decision by the IFC Executive Board, the motion will be presented to the GA for a removal vote. The Executive Vice-President of Administrative Affairs will present evidence as to the officer's performance, and a discussion mediated by the Executive Vice-President of Administrative Affairs will ensue. After said discussion, a removal vote will ensue. A standard vote will be taken and a simple majority will decide the outcome (ref. ARTICLE III).

Subsection 5: Official removal of an officer must be approved by the GA.

Subsection 6: In the case of the removal of an officer from the Executive Board, the GA must elect a replacement officer within two weeks. In the case of the removal of the President or Executive Vice-Presidents, no replacement will be installed.

Subsection 7: The Executive Vice-President of Administrative Affairs shall assume the role of the Presidency and the Executive Vice-President of Judicial Affairs shall assume the role of the Executive Vice-President of Administrative Affairs in addition to his current duties.

Subsection 8: If either Executive Vice-President is removed, the remaining Executive Vice-President shall assume those duties of the removed officer in addition to his current duties.

ARTICLE V

POWERS OF THE EXECUTIVE BOARD

Section 1: The Executive Board shall have the power to assess monetary fines against a fraternity when deemed appropriate. These reasons include, but are not limited to:

Clause 1: Failure to attend mandatory events.

Clause 2: Failure to remain current in the payment of dues.

Section 2: The Executive Board shall have the power to require mandatory attendance of member fraternities at selected events.

Subsection 1: Mandatory attendance for events will be determined at the discretion of the Executive Board.

ARTICLE VI

THE INTERFRATERNITY ADVISORY BOARD

Section 1: The Interfraternity Advisory Board shall serve as a resource to the IFC President, IFC Executive Board, and the entire Greek community.

Section 2: The board shall consist of at least four (4) and more than seven (7) student leaders.

Section 3: Within twenty-one (21) days of elections, the outgoing IFC President shall recommend at least four (4) and no more than seven (7) candidates to the incoming President. The incoming IFC President shall appoint the board and a chair within seven (7) days of assuming office.

Section 4: After appointment, the IFC President shall assign specific tasks to the Interfraternity Advisory Board and, if necessary, resources to assist them.

ARTICLE VII

ELECTION OF OFFICERS

Section 1: Applications for nomination to the Executive Board shall be made available at the IFC office at least one month prior to the scheduled election.

Section 2: All candidates must be interviewed by a panel of current IFC officers and the IFC Advisor. The interviews must occur at least two (2) weeks prior to the scheduled election. The interview panel will create a slate, which will serve solely as a recommendation of potential officers to the GA. The slate must be announced at least one (1) week prior to the election.

Subsection 1: Candidates who were not slated may run off the floor if they have completed an application and an interview, and if they notify the IFC President no less than twenty-four (24) hours before the election.

Subsection 2: Each candidate will be given three (3) minutes to present himself to the GA. Presidential candidates will be given a maximum of five (5) minutes.

Subsection 3: The election process shall follow the order of officers as listed in Article VI, Section 6 of the Constitution.

Subsection 4: Candidates for each office will be asked to present themselves in alphabetical order of their last name. The slated candidate will have the option to present himself anywhere in this order.

Section 3: The IFC President and Executive Vice-Presidents will preside over the election process as tellers.

Section 4: Only presidents of member chapters in good standing will be permitted to vote during the election process.

Section 5: At the conclusion of each presentation, the candidate will exit the meeting room and the IFC President will open the floor for a maximum of three (3) positive and three (3) negative statements about the candidate. Delegates will be permitted to speak off the floor in this process.

Section 6: Following the last candidate's presentation, the Vice-President of Marketing Communications will bring all the candidates for said position back in the meeting room for the announcement of results.

Section 7: Election of candidates will require a fifty percent (50%) plus one (1) vote of the GA.

Subsection 1: If no candidate attains a majority, the IFC President will order for the chapter Presidents to cast ballots a second time. The candidate with the lowest ballot total from the previous casting ballots will be removed from the ballot. This process will be repeated until a candidate achieves the required majority.

ARTICLE VIII

GOOD STANDING

Section 1: A member fraternity will not be considered in good standing if it is delinquent in its financial obligations to the IFC.

Section 2: A member fraternity will not be considered in good standing if it has not fulfilled all requirements resulting from IFC Judicial Board sanctions.

ARTICLE IX

AMENDMENTS

Section 1: Any addition or deletion to this document shall be approved by a two-thirds (2/3) majority vote of the GA.

Section 2: All newly elected IFC Executive Board members and IFC chapter presidents must attend a IFC Judicial Board orientation session provided by the Office for Fraternity and Sorority Leadership Development as outlined by ADDENDUM I, ARTICLE V, Section 2 of the IFC By-Laws.

Section 3: All IFC Executive Board Members, with the exception of the Vice President of Athletics, will be allowed to participate in intramural sports with their respective chapters. However, if any issue ever arises at an athletic event with any Board Member in which he acts in such a way that does not reflect the spirit of interfraternalism or the inherent integrity and responsibility of his position, then that member will no longer be allowed to participate for the remainder of his term. The IFC President, Executive Vice Presidents, and Greek Advisor reserve the right to rescind any Board Member's privilege to participate in the Ironman Competition.

**THE UNIVERSITY OF
SOUTHERN CALIFORNIA**



**INTERFRATERNITY
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By-Laws

*By-laws of the
Interfraternity Council of the
UNIVERSITY OF SOUTHERN CALIFORNIA*

Last updated March 2009

ARTICLE I

ATTENDANCE

Section 1: Attendance is required of all member chapter presidents (or voting representatives) and delegates.

Section 2: Failure to attend a GA will result in sanctions to be determined by the IFC Judicial Board.

ARTICLE II

FINANCIAL OBLIGATIONS

Section 1: All member fraternities shall be required to pay dues to the IFC.

Section 2: The amount of dues shall be \$20 per each member of each IFC fraternity chapter. This amount is subject to change with a two-thirds (2/3) vote of the GA.

Section 3: Member fraternities who do not remain current in their payment of dues will be subject to sanctions as listed in Addendum I, Article XI.

Section 4: The IFC shall have the power and authority to collect funds from member fraternities for projects that require additional funding provided that these projects are passed by a two-thirds (2/3) vote of the GA.

Section 5: The IFC shall present its operating budget to the GA no later than the third (3rd) meeting of each semester. In addition, the IFC shall present the most current budget at the last GA meeting of the semester.

*By-Laws of the
Interfraternity Council of the*
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ADDENDUM I

JUDICIAL BOARD

ARTICLE I

NAME

Section 1: The name of this body shall be the IFC Judicial Board (IFCJB).

ARTICLE II

PURPOSE

Section 1: The purpose of the Judicial Board is to evaluate and address any written complaint involving an alleged infraction of the Constitution, By-Laws, SCampus, or Rush Policies.

Section 2: In conformance with applicable State and Federal laws and University policy, the IFC Judicial Board does not discriminate in any of its policies, selection procedures, or practices on the basis of race, color, national origin, religion, age, physical disability, medical condition, sexual orientation, marital status, or citizenship.

ARTICLE III

MEMBERSHIP

Section 1: The IFC Judicial Board (IFCJB) shall consist of seven (7) chapter presidents. Five (5) chapter presidents will act as the primary voting body of the IFCJB. Two (2) additional chapter presidents shall be chosen to serve as alternates to this primary Judicial Board. These two (2) alternates shall also serve on the IFCJB Appeals Board. Each hearing shall consist of the five (5) presidents making up the primary voting body of the IFCJB. In the event that one of these members cannot attend a hearing, one of the alternate IFCJB members shall take his place. The IFC Executive Vice-President of Judicial Affairs shall preside over all hearings. In the event of a conflict of interest, the Executive Vice-President of Administrative Affairs will preside over the hearing.

Section 2: If any member of the Judicial Board feels that his relationship with a case or the individuals involved would affect his ability to render an impartial judgment, he must disqualify himself. A defending party may question an IFCJB member about his attitude or knowledge about a case. If a member of the Judicial Board is challenged, the other members shall, without the presence of the challenged member, vote upon the challenge. If a majority vote of the IFCJB sustains the challenge, the challenged member shall be excused from further participation in the hearing. If the Executive Vice-President of Judicial Affairs feels a member of the IFCJB holds an unfair bias he may disqualify the individual at his sole discretion. If for any reason a member of the IFCJB is excused

from a case, the Executive Vice-President of Judicial Affairs shall replace this member with an IFCJB alternate. In the event that no suitable alternates can be chosen, alternates will be determined by voting members of the GA.

Section 3: An IFC Judicial Board member may be removed at any time from his position for the following reasons, which include but are not limited to:

Clause 1: Violations of confidentiality, subject to Article XIII.

Clause 2: Violation of University of Southern California Student Conduct Code.

Section 4: Members will serve a term of one calendar year beginning on January 1st.

ARTICLE IV

SELECTION OF IFC JUDICIAL BOARD MEMBERS

Section 1: The IFC Executive Vice-President of Judicial Affairs shall select the seven (7) presidents of the Judicial Board through an application and an interview process.

ARTICLE V

TERMS OF OFFICE

Section 1: The duties of the IFC Judicial Board shall be to:

Clause 1: Hear and decide all cases brought before the IFCJB

Clause 2: Protect the confidentiality of the deliberations (ref. ARTICLE XIII)

Clause 3: Assist in mediations between chapters

Section 2: Every IFC Executive Board member and IFC chapter president must attend an orientation session provided by the Office for Fraternity and Sorority Leadership Development and the Office for Student Judicial Affairs and Community Standards. This session shall take place before any member is allowed to sit on the Judicial Board. The topics for the session(s) shall include, but are not limited to:

Clause 1: Decision making skills

Clause 2: Due-Process rights

Clause 3: Ethical expectations (i.e. University Code of Ethics)

Clause 4: Policies and Procedures

Clause 5: SCampus Policies

Clause 6: State and Federal Laws

Clause 7: Review of Previous Infractions and Subsequent sanctions by past IFC Judicial Boards and SJACS

Section 3: The orientation session must take place at the first GA of the spring semester.

ARTICLE VI

POWERS

Section 1: The IFCJB shall be the judge of member fraternities of the Interfraternity Council.

Section 2: Charges may include, but are not limited to:

Clause 1: Violation(s) of the IFC Constitution

Clause 2: Violation(s) of the IFC By-Laws including any addendum to the By-Laws

Clause 3: Violation(s) of SCampus policies, specifically those regarding Greek Life

Section 3: Any violation that is in conflict with the University of Southern California Conduct Code may require the notification of the Office for Student Judicial Affairs and Community Standards.

Section 4: Any executive officers of a group within the greek community may refer charges against any IFC fraternity member(s) through the IFCJB.

Section 5: The particular acts of the complaint must be submitted in writing to the IFC Executive Vice-President of Judicial Affairs and must be signed by the person or group submitting the complaint. A copy of the complaint must be forwarded to the chapter president(s) involved.

Section 6: No fraternity or member may be tried twice by the IFCJB on the same charge, but new charges involving new evidence may be accepted.

ARTICLE VII

ATTENDANCE

Section 1: All IFCJB meetings will be held as closed meetings due to the confidentiality of the deliberations, unless voted otherwise by a majority of the Judicial Board members.

Section 2: Five (5) chapter presidents shall be voting members of the IFCJB during a hearing.

Section 3: Only voting IFCJB members along with the IFC Advisor, the individual chapter president, the chapter faculty advisor and/or alumni advisor, the IFC Executive Vice-President of Judicial Affairs, and the defendant(s), may be in attendance at the IFC Judicial Board hearing. The Executive Vice-President of Judicial Affairs may also determine relevant witnesses to be present.

Clause 1: In the case of a fraternity(s) being the defendant(s), the fraternity(s) is limited to bringing only those immediately involved and the chapter president.

Section 4: The IFC Executive Vice-President of Judicial Affairs will assume the role of complainant.

ARTICLE VIII

RESPONSIBILITIES

Section 1: The IFCJB may only review infractions presented in a written complaint to the IFC Executive Vice-President of Judicial Affairs, which state the parties involved and the violation(s) alleged. The IFCJB may refuse to hear a complaint at its discretion.

Section 2: The grievance must be filed within two (2) weeks of the incident. The IFCJB will then have ten (10) days to decide if the complaint falls under IFCJB jurisdiction and if a hearing is necessary.

Section 3: When charges are filed, the defendant(s) will be notified in writing by the IFC Executive Vice-President of Judicial Affairs. The charges will be hand-delivered by the IFC Executive Vice-President of Judicial Affairs to the fraternity(s) president or individual(s) not less than seventy-two (72) hours before the scheduled date of the hearing.

Section 4: Grievances during rush are not bound by the time constraints found in Article VIII, Sections 1, 2, and 3. Complaints filed during rush week will operate on an expedited timetable so that sanctions will be imposed during the Rush in which the complaints are filed.

Subsection 1: During the Rush process the IFCJB will rule on any valid complaints within twenty-four (24) hours of the incident. The IFCJB will then notify the parties involved of the sanctions within thirty-six (36) hours of the initial complaint.

Subsection 2: When charges are filed, the defendant will be notified of the charges within twelve (12) hours of the incident. The written charges will be made available to the defendant no less than one (1) hour before the hearing.

Subsection 3: If credible evidence of Rush infractions is gathered after the Rush process, the IFCJB will rule on the complaint within two (2) weeks of the incident.

ARTICLE IX

RIGHTS OF THE DEFENDANT(S) AND PLAINTIFF(S)

Section 1: Both parties are entitled to information regarding the written complaint in sufficient detail including, but not limited to:

Clause 1: The specific rule violation and actions or behaviors of which the party is accused.

Clause 2: The names of the witnesses to be called to testify against the party.

Section 2: The complainant and defendant(s) shall be notified that they have the right to inspect any affidavits or exhibits before the hearing. Subsequently discovered evidence shall also be made available.

ARTICLE X

RULES OF PROCEDURES

Section 1: Hearing:

Clause 1: The IFC Judicial Board will convene only upon the receipt of a written complaint during the school year. Any complaint from any incident(s) occurring during school breaks will be heard no later than three (3) weeks after the first day of classes.

Clause 2: Order of Proceedings:

- A. The Executive Vice-President of Judicial Affairs shall read the charges.
- B. The defendant(s) shall plead responsible or not responsible.
- C. Specific charges shall be presented in detail before the IFCJB and the defendant(s) by the complainant.
- D. The IFCJB may ask questions with regard to the complaint.
- E. Upon conclusion of the questioning, the defendant fraternity or individual member(s) shall have the opportunity to present evidence and a case on its own behalf.
- F. The IFCJB may ask questions of the defendant(s).
- G. The complainant shall then have the opportunity to present witnesses who can present additional information that is relevant to the case.
- H. The defendant(s) shall then have the opportunity to present witnesses that can present different information that is relevant to the case.
- I. The IFCJB may then question both the complainant(s) and defendant(s) to acquire any further information or insight with regards to the alleged violation.
- J. The complainant and defendant will be permitted to make closing remarks respectively.
- K. After closing statements, the IFCJB shall enter executive session to determine whether the defendant(s) is (are) responsible or not responsible for said complaint. The executive session shall consist of the IFCJB members. No less than four (4) Judicial Board members must be in agreement for a defendant to be found guilty.
- L. If a verdict of guilty is reached, the accused shall have the opportunity to make a statement no longer than five (5) minutes, if so desired.
- M. The IFCJB shall then return to executive session and have up to forty-eight (48) hours to determine the appropriate sanction.
- N. After sanctions have been determined, the IFCJB will immediately contact the defendant(s) by phone for notification. The IFCJB will also issue a written decision to the defendant. All decisions will be kept on open file at the Office for Fraternity and Sorority Leadership Development. At this time, the fraternity will be notified of their right to appeal, and the procedures for doing so. (See Art. XII)
- O. All written statements, recordings, and materials submitted as evidence will be kept on file by the Executive Vice-President of Judicial Affairs and the Office for Fraternity and Sorority Leadership Development.

Clause 3: Once the defendant(s) has (have) agreed to appear before the IFCJB, and if such hearing is arranged, then the defendant(s) is (are) required to appear at the hearing. If the defendant does not appear within thirty (30) minutes, the IFCJB reserves the right to make a decision based upon the written charges and any evidence presented by the complainant.

Clause 4: The IFCJB shall notify the fraternity(s) or individual(s) accused, the IFC President, and the Office for Fraternity and Sorority Leadership Developments to its decision about the case in a period of time exceeding no more than five (5) working days after the hearing.

ARTICLE XI

SANCTIONS

Section 1: The IFCJB may enact any of the following sanctions when appropriate against a fraternity(s) or individual(s):

Clause 1: Admonition: This includes verbal or written reprimand that the fraternity's actions were inappropriate and were not a positive reflection of the Greek community. A copy of the admonition may be sent to the regional and national officers, advisors, House Corporation Boards, Alumni Boards, and other persons or organizations as determined by the IFCJB.

Clause 2: Restitution: Reimbursement for damages of property.

Clause 3: Community Service: Each member of the fraternity or the individual appearing before the IFCJB will be required to complete a number of community service hours determined by the Judicial Board. The projects used for this sanction will be based on an approved list of volunteer opportunities obtained from the university and must be completed by a specific date.

Clause 4: Monetary Fines that shall not exceed \$5,000.

Clause 5: Loss of the privilege to participate in Ironman Competition.

Clause 6: Educational Programming: At least 3/4 of the fraternity's members must attend a program relevant to the violation. The IFC Advisor must approve this program.

Clause 7: Loss of Social Privileges for a limited time.

Clause 8: Deferred Adjudication: The organization has been found to be in violation and, during no more than one calendar year, if the group is found again in violation, a more severe penalty will be imposed.

Clause 9: Loss of privileges to participate in any or all segments of Rush.

Clause 10: Suspension of IFC recognition: during the suspension period, the fraternity may not: (a) publicly post signs (b) install a booth (c) publicly

assemble or demonstrate (d) sponsor or present a public performance or exhibition (e) publicly raise funds or make a solicitation (f) reserve the use of university facilities.

Clause 11: Expulsion: Fraternity is immediately removed from membership of IFC.

Section 2: Any combination of the above sanctions, or other options not listed, may be imposed as deemed necessary by the IFCJB.

Section 3: No sanction (except expulsion) may extend for a period longer than the remaining part of a semester and one full semester thereafter.

Section 4: Failure of the fraternity to abide by the sanctions imposed may result in a new hearing and the imposition of further sanctions or the referral of the complaint to the Office of Student Judicial Affairs and Community Standards.

ARTICLE XII

APPEALS

Section 1: The fraternity(s) or individual(s) shall have the right to appeal any IFCJB decision to the IFC Executive Vice-President of Judicial Affairs with a written notice of appeal within seven (7) days after the decision has been rendered. The Executive Vice-President of Judicial Affairs shall then contact the IFCJB Appeals Board.

Subsection 1: During the recruitment (“Rush”) process the fraternity(s) or individual(s) must submit an appeal within twenty-four (24) hours after the initial IFCJB decision has been rendered.

Subsection 2: Unless appealed to the IFCJB Appeals Board before the conclusion of a recruitment period, any sanctions levied by the IFCJB during the recruitment period are final.

Section 2: No matter shall come to an appeal unless either the defendant or the plaintiff presents evidence with a written appeal dealing with one or more of the following issues:

Clause 1: Violation of due process

Clause 2: Presentation of new evidence

Clause 3: Appropriateness of sanction

Section 3: The Appeals Board shall consist of five (5) members: the IFC President, the IFC Executive Vice-President of Administrative Affairs, the two (2) IFCJB alternates, and the IFC Advisor. Five (5) members of the IFCJB Appeals Board must be present for the appeal hearing to have quorum. At his discretion, the Executive Vice-President of Judicial Affairs may randomly select an IFC chapter president to serve as a replacement on the Appeals Board.

Subsection 1: No member shall serve on the Appeals Board if they voted in the original IFCJB hearing.

Subsection 2: The appeals board will meet the defendant and complainant within two (2) weeks of receiving the written appeal. The involved parties will be given one (1) weeks notice of said hearing. In the event of an appeal during the recruitment period, the appeals board will meet the defendant and complainant within twenty-four (24) hours of receiving the written appeal. The procedure of review will go as follows:

- Clause 1: The Executive Vice-President of Judicial Affairs will present the case and a summary of the decision from the IFCJB.
- Clause 2: The complainant, if any, will be given five (5) minutes to detail his case.
- Clause 3: The appeals board may then ask questions of the complainant.
- Clause 4: The defendant will then be given five (5) minutes to detail his appeal.
- Clause 5: The appeals board may then ask questions of the defendant.
- Clause 6: The appeals board will then enter closed deliberations.
- Clause 7: The appeals board will either: (a) uphold the ruling of the Judicial Board (b) dismiss the case (c) or amend the Judicial Board ruling as it deems appropriate. The appeals board will present its finding to the involved parties and the Office for Fraternity and Sorority Leadership Development within forty-eight (48) hours of the hearing.

ARTICLE XIII

CONFIDENTIALITY

Section 1: The proceedings of all closed IFCJB and IFCJB Appeals Board meetings will remain confidential. This includes, but is not limited to, infraction details and all verbal and written statements, recordings, and materials submitted as evidence to the IFCJB.

Subsection 1: Sanctions imposed by the IFCJB will be considered public knowledge.

Section 2: Active IFCJB sanctions will be made available to IFC chapters and potential new members via the IFC website.

Subsection 1: Sanctions are considered active once (a) a chapter waives the right to appeal, or (b) the IFCJB Appeals Board rules on an IFCJB case.

Subsection 2: The website will be password protected. This password will be distributed to chapter presidents at the first GA of the semester and to potential new members upon registration for Rush. The password will be changed each semester or as deemed appropriate.

Subsection 3: Details of infractions will not be included with the list of sanctions. Infractions will be categorized as (a) Rush Violation, (b) SCampus Violation, or (c) Other.

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ADDENDUM II

RECRUITMENT POLICY

ARTICLE I

PURPOSE

Section 1: The IFC has established recruitment policies in an attempt to create a positive, equitable environment where member fraternities and potential new members can gain the best understanding of each other in the restricted time frame of rush.

ARTICLE II

RECRUITMENT POLICIES

Section 1: There shall be a moratorium on alcohol in the individual houses of member chapters beginning on a day to be determined by the IFC Executive Board and extending until the official closing of rush.

Subsection 1: The moratorium covers any sponsored events by alumni or parent groups, exchanges, open or invite parties of any kind, whether on or off-campus grounds.

Subsection 2: Any event that may create a spectacle of any sort involving a chapter or a residence must be cleared with the IFC President and the IFC Vice-President of Rush at least seven (7) days prior to the event.

Section 2: Women may not be present in the individual houses or on the properties of member chapters during the hours that the IFC Executive Board specifies as open rush.

Subsection 1: No fraternity may bus or coordinate transportation for women to any of their recruitment events throughout moratorium.

Subsection 2: No fraternity may provide alcohol or make alcohol accessible to women at any of their recruitment events throughout moratorium.

Section 3: The IFC Executive Board will be required to present detailed information of official recruitment schedules to member chapters no later than a week prior to fraternity forum.

Subsection 1: The IFC Vice-President Rush will hold a meeting with all member chapters' rush chairmen to discuss rush policies and expectations at least one week before rush starts.

Section 4: No chapter or member of any IFC member fraternity may schedule an event, hinder, or otherwise discourage rushee attendance at IFC sponsored events listed on the IFC rush calendar.

Subsection 1: Every fraternity must register their rush events with IFC by submitting a list to the Vice-President of Rush. Once this list has been submitted, fraternities must notify the Vice-President of Rush at least twelve (12) hours prior to any additional activities that are not listed on the schedule.

Section 5: No member of any member chapter may offer a rushee any type of alcoholic beverage at any location throughout the rush period.

Subsection 1: No fraternity may host a rush event at an establishment whose primary purpose is the selling and distributing of alcohol. (No venue where over 50% of the profit come from sales of alcohol, specifically bars.)

Section 6: All chapters are responsible for the conduct of guests during their recruitment events throughout moratorium.

Subsection 1: All guests to fraternity events must abide by the moratorium policies outlined in Addendum II, Article II of the IFC By-Laws.

Section 7: Advertisements during moratorium and rush or at any time when the purpose of the advertisement is to compel interest in joining the advertised fraternity must be in good taste. Pictures containing alcohol or drugs will not be permitted.

Subsection 1: Rush advertisements cannot promote illegal rush activities, unlawful campus policies, degrade other Chapters, conflict with IFC rush events, or negatively represent aspects of the greek community which will be determined at the discretion of the IFCJB.

Section 8: The Bid Process

Subsection 1: Member chapters may not offer nor promise a bid to a rushee prior to the official bid time established by the Executive Board.

Subsection 2: Member fraternities shall be required to explain the bid process to potential new members before extending a bid. A bid is defined as, "An invitation to become a pledge/associate member at one particular fraternity." Member fraternities must describe the options that a rushee has when offered a bid: ACCEPT– Become a pledge/associate member of that particular fraternity. HOLD – Allow yourself more time to make a decision. DECLINE – Refuse the bid and continue the rush process. Indicate that a rushee may only accept one bid.

Subsection 4: Acceptance of a bid is defined by the signature of the rushee on IFC bid sheet, which must be submitted to the IFC at the conclusion of each night of bidding. The list will be distributed to all fraternities within one week of the conclusion of the formal rush period. Once a bid sheet has been signed, no other fraternity may extend a bid or continue rushing that individual.

Subsection 5: Continuous open bidding will be permitted for all. When a man accepts an invitation to join a fraternity, the Vice-President of Rush must be notified in writing within 48 hours of the offering.

Subsection 6: For a period of 21 days, commencing on the last day of IFC rush, any man offered an invitation to join by a fraternity must be registered to rush by the Vice-President of Rush. A fraternity will be levied a fine of \$50 for (a) offering an invitation of membership to an unregistered man, or (b) allowing an unregistered man to take part in any member education activities.

Section 9: Fraternities will not be permitted to close rush prematurely. All member fraternities must remain open for the duration of the rush period defined by the IFC Executive Board.

Section 10: An official pledge/associate class roster must be submitted to the IFC Vice-President of Rush no later than 12 o'clock noon on the day following the conclusion of rush.

Section 11: The IFC Executive Board or any Executive Officer of a member chapter may make complaints of rush violations against another member chapter.

Subsection 1: Complaints must be filed on an official complaint form and presented to the IFC Executive Vice-President of Judicial Affairs before bid night.

Subsection 2: Refer to Addendum I (IFC Judicial Board) for clarification of the judicial process.

Subsection 3: In order for an investigation of an alleged rush violation to be launched, the complaining party must submit their name and telephone number to ensure the legitimacy of the charges. This will ensure testimony at the meeting of the Judicial Board. In addition, IFC Officers have the right to investigate complaints at their own discretion.

Section 12: Throughout moratorium the IFC Executive Board will monitor every chapter in order to ensure that recruitment policies are followed.

Subsection 1: The IFC Executive Board will conduct a walk-thru through each fraternity house as many times as they deem sufficient

Subsection 2: The IFC will randomly visit each fraternity's rush event throughout the week. Each house is subject to as many inspections as the IFC Executive Board deems sufficient throughout rush in order to ensure recruitment policies are being followed by each chapter. All visits to fraternity events will be assigned on a random basis and will not be chosen until immediately before departure to the respective events.

Subsection 3: Any violations noted by the IFC Executive Board will be sent as a report immediately to the Executive Vice-President of Judicial Affairs.

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ADDENDUM III

SCHOLARSHIP

ARTICLE I

PURPOSE

Section 1: The IFC recognizes the need for maintained scholastic achievement throughout the fraternal system and will therefore take steps to promote academic excellence.

ARTICLE II

SCHOLARSHIP POLICIES

Section 1: Every member fraternity shall be required to maintain a house grade point average above or equal to that of the all men's average.

Section 2: Member fraternities whose grade point average is below the all men's average for two (2) consecutive semesters will face sanctions to be determined by the IFCJB.

Subsection 1: If a member fraternity has a grade point average below the all men's average for three (3) consecutive semesters the IFCJB will impose more stringent punishment.

Section 3: Member fraternities whose new member grade point average is below the all men's freshman average will face sanctions to be determined by the IFCJB.

Section 4: Each member fraternity must mandate a minimum of six (6) study hours per week for each of their pledge/associate members for the duration of the pledging process.

Subsection 1: Member fraternities must document completion of study hours with the Vice-President of Scholarship on a weekly basis.

Subsection 2: Member fraternities must register the times and locations of pledge/associate member study hours and allow IFC officials to verify their completion.

Section 5: Each member fraternity's pledges are required to attend each of their professor's or teaching assistant's office hours once per month (for all 3 and 4-unit classes).

Subsection 1: Pledges will be required to have their Office Hours form signed by their professors after the completion of their meetings.

Subsection 2: Office Hours forms will be collected at the end of each month by the Vice President of Scholarship.

Subsection 3: Seventy-five (75) percent of a chapter's new members must turn in their form to be considered in good standing.

Subsection 3: Sanctions will be imposed on all fraternities who fail to meet this quota.

Clause 1: All fraternities who fall short of the participation requirement will be charged \$20 per member under quota.

Section 6: Member fraternities are required to secure a faculty advisor.

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ADDENDUM IV

EXPANSION

ARTICLE I

PURPOSE

Section 1: To create a standardized procedure for fraternities to recolonize at USC and rejoin the IFC.

Subsection 1: No more than one (1) fraternity may join IFC in a given year.

Section 2: This policy was created in conjunction with the University.

Subsection 1: Any fraternity wishing to rejoin the IFC must also meet the requirements of the University.

ARTICLE II

EXPANSION POLICIES

Section 1: Each fraternity wishing to recolonize must present its own plan for recolonization.

Section 2: The following criteria will be used in determining a fraternity's eligibility to recolonize as a member of IFC.

Subsection 1: Local Alumni Support: strength of alumni associations, number of local alumni, financial support and potential advisors/house corporation.

Clause 1: There must be a local alumni club established and a calendar of events from the past two years must be submitted.

Clause 2: There must be at least three (3) to five (5) alumni willing to assume active positions as advisors and corporation board members.

Subsection 2: Financial Backing for Housing: The national fraternity organization/local alumni club must be prepared to help the new chapter obtain suitable housing within two years of recolonization.

Subsection 3: Strength: Assessed by number of active chapters, number of chapters gained and lost in the last five years, average percentage of pledges initiated, rushing statistics and success on other Southern California campuses.

Subsection 4: Support Staff: Including graduate counselors and field representatives as well as the colonization team.

Clause 1: There must be a graduate counselor or other field representative to live and work with the colony and new chapter for the period of at least two years after installation/chartering. The University's Greek House Advisor program may suffice for this requirement.

Clause 2: There must be one national officer that assumes responsibility for the colonization process and is in attendance at the colony rush for the first two years after colonization.

Clause 3: There must be specific commitment to continuing support for the new chapter over a five year period in the form of extra visitations by field representatives and national officers, funding for increased chapter attendance at National Leadership Training Conferences, Development of Alumni Support, and consideration of Resident Graduate Advisors.

Subsection 5: Success of Recent Colonization: The Expansion Committee and the IFC will solicit the opinions of Fraternity Advisors on other campuses where the fraternity has recently made colonization efforts.

Subsection 6: Quality of Nationally Supervised Programs: Fraternities must provide written materials describing their pledge education programs, policies on hazing, alcohol and drug abuse, member development programs, programs for active/alumnae interaction, rushing and membership selection programs, and other programs of note.

Subsection 7: Chapter Development/Programs: Fraternities must provide written materials describing chapter programs and methods of implementation for scholarship development, self-discipline, character development, and broad based involvement of membership in chapter responsibilities.

Subsection 8: University of Southern California Minimum Standards: USC has a set of minimum standard to which all chapters must adhere. Any successful application will include a detailed plan on the steps the chapter will employ to meet or exceed these standards set forth by USC and the Interfraternity Council.

Subsection 9: Quality of Proposed Colonization Procedure: Minimum standards in this category will be:

Clause 1: An orderly colonization procedure, outlined in writing and previously tested on other campuses.

Clause 2: Plans for rushing staff including actives from other campuses and national and province officers.

Clause 3: Financial backing for the colony rush.

Clause 4: Plans to cooperate with IFC in planning and publicizing the colony rush.

Clause 5: Plans for training of colony officers and members.

ARTICLE III

ACCEPTANCE INTO IFC

Section 1: In order to rejoin IFC, a fraternity must receive approval of IFC. Approval constitutes a 2/3 vote by IFC.

Section 2: When a fraternity rejoins IFC, their acceptance is considered probationary for a period of one year. Any violations brought before the IFCJB during that time will be considered a second offense.

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ADDENDUM V

PHILANTHROPY POLICY

ARTICLE I

PURPOSE

Section 1: IFC has created philanthropy policies in order to encourage member fraternities to create positive, meaningful philanthropies that not only uphold the universal Greek ideal of altruism, but also generate positive press for and strengthen the credibility of the entire Greek community.

ARTICLE II

PHILANTHROPY POLICIES

Section 1: Philanthropies of member fraternities must be registered with the university at least fourteen (14) days prior to the event.

Subsection 1: Philanthropies are considered registered with the university when the Philanthropy Notification Form has been submitted to Office of Greek Life.

Subsection 2: Registration does not guarantee approval.

Subsection 3: Philanthropies submitted for registration will be reviewed the IFC President and the IFC Vice-President of Philanthropy for content and purpose. Philanthropies that are deemed inappropriate by the IFC Executive Board will not be approved.

Subsection 4: Two or more philanthropies of member fraternities shall not be held at the same time unless an overlap is deemed permissible by the IFC Executive Board.

Section 2: Regardless of location, members of the IFC Executive Board may be present for any or all of the events of an individual member fraternity's philanthropy to ensure a positive, philanthropic environment is maintained.

Section 3: Alcohol will not be present at any USC recreational sport facility during the philanthropies of individual member fraternities.

Subsection 1: Members of the IFC Executive Board may be present for any or all of an individual member fraternity's philanthropy to ensure compliance.

Subsection 2: The IFC Executive Board retains the sole right to determine whether or not an individual member fraternity's philanthropy is in accordance with this policy.